

**Community Service Network 7 Meeting
DHHS Offices, Biddeford
September 10, 2009**

Minutes

Members Present:

<input checked="" type="checkbox"/> Common Connection Club (CSI) – WC Martin <input checked="" type="checkbox"/> AIN – Don Burns <input checked="" type="checkbox"/> Consumer Council – WC Martin <input checked="" type="checkbox"/> Counseling Services Inc. – Lois Jones, Jennifer Goodwin <input type="checkbox"/> Creative Work Systems <input checked="" type="checkbox"/> Goodall Hospital – Deanna Mullins	<input checked="" type="checkbox"/> Harmony Center (CSI) – WC Martin <input type="checkbox"/> Job Placement Svcs. <input type="checkbox"/> NAMI-ME – Families – Excused absence <input checked="" type="checkbox"/> Riverview Psychiatric Center – Dr. William Nelson <input type="checkbox"/> Saco River Health Svcs. <input checked="" type="checkbox"/> Shalom House – Chris Souther	<input checked="" type="checkbox"/> Southern Maine Medical Ctr. – Mary Jane Krebs <input checked="" type="checkbox"/> Spring Harbor Hospital – Mary Jane Krebs <input type="checkbox"/> Volunteers of America <input type="checkbox"/> YCCAP <input checked="" type="checkbox"/> York County Shelters – Jennifer Ouellette <input type="checkbox"/> York Hospital
--	---	---

Others Attending:

☒ **MMC/ESN – Barb Murray**

Staff Present: DHHS/OAMHS – Don Chamberlain, Marya Faust, Carlton Lewis, Ron St. James, Ron Welch; Muskie School – Julia Mason

Agenda Item	Discussion
I. Welcome, Introductions, & Reminder to sign in	Don Chamberlain welcomed attendees.
II. Minutes - Review and approval of previous meeting minutes.	<p>The minutes of June 11, 2009, were reviewed and accepted with changes as noted below.</p> <ul style="list-style-type: none"> – On page 1, in the “Members Present” section, remove Center for Life Enrichment, Sweetser Peer Center, and Transitions Counseling, Inc. – In the same section, correct “YCAP” to read “YCCAP”. – In the same section, move APS Healthcare and Community Medication Services to the “Others Attending” section. – On page 3, section “IX. Other”, change “LaPitt” to “Lepitre”.
III. Review direction of the CSN per 7/9/09 memo	With the move towards quarterly meetings, there is a need to address issues of continuity of care. The survey showed that there is a desire to work in a more business-like fashion. There is also a need to not duplicate the activities of other York County groups. The quarterly meetings will have more of a “report back” format.
IV. Continuity of Care Work Group	Each CSN will select one of the two issues to work on. The selected issue must be completed in 2 years. These workgroups are needed partly because of the size of the CSNs, which makes it difficult to get work done.

Agenda Item	Discussion
	<p>The workgroups can form subcommittees to work on topical issues. There was concern expressed that efforts would be duplicated because some agencies are represented in multiple CSNs. The vision is that the regional DHHS rep would be a member of the workgroup, but not a DHHS rep.</p> <p>There was discussion about the issue of confidentiality and access to private patient information among separate agencies. Jen Goodwin from the Counseling Services, Inc. informed the group that a Common Release Form has been developed and received approval by DHHS for use as a multi-agency release of information form. The list of approved agencies is on the back of the form. Jen said she would send the form to Muskie to be shared among other CSNs and agencies.</p> <p>Action – Jen Goodwin will e-mail the Common Release Form to Julia to have it posted on the website.</p> <p>A motion was made to take a vote on which issue CSN 7 would pursue. The vote was 4 to 3, in favor of the issue “Improved Access to Services”.</p> <p>There was general discussion on the mechanism for convening the workgroup. The first workgroup meeting is schedule to meet on Tuesday, October 20th at 8:00 am, at CSI Thatcher Brook Business Center in Biddeford.</p> <p>Action - Julia will send the contact information for interested people to Mary Jane Krebs, who volunteered to chair the first meeting.</p>
Break	
V. Monthly Conference Call	In response to a member's question, members were informed that the CSN meetings are not recorded. Brief notes are taken and disseminated.
VI. Meeting/Activity Reports	<p>Consumer Council At the Consumer Council meeting, a member felt that they had been discriminated against in a hospital setting due to having mental health issues. It was suggested to advise the consumer to bring this issue to the attention of the hospital administrator.</p> <p>There was a discussion of a statewide Intentional Peer Support training.</p> <p>Employment Service Network The ESN reports were distributed. They are looking at different styles of reporting. They are currently serving 25 people. See report for further information.</p> <p>The ESN started a Vocational Services Group at the Springvale CSI Office. It meets every other Thursday from 10:30 to 11:30. The next meeting is September 17th.</p>

Agenda Item	Discussion
	<p>Crisis Hospital Monthly Meeting These meetings are not just for psychiatric hospitals.</p>
<p>VII. Other</p>	<p>AIN, in collaboration with the Consumer Council System of Maine, is hosting "Uniting Maine's Consumer Movement Through Principle Centered Leadership" Thursday & Friday, October 1 & 2, 2009, in South Portland at the Marriott at Sable Oaks.</p> <p>The Maine State Police and York County Youth Services are having a training on how to deal with youth with mental health issues.</p>
<p>VIII. Public Comment</p>	<p>None</p>
<p>IX. Meeting Recap and Agenda for Next Meeting</p>	<p>The next meeting will to be held on: December 10th at 1:00 pm</p> <p>Action Items: Action - Jen Goodwin from the Counseling Services, Inc. will e-mail the Common Release Form to Julia to have it posted on the website. Action - Julia will send the contact information for interested people to Mary Jane Krebs.</p>